

*Institutional Letter Head*

Xxxxxxx Corporation  
Address

August 10, 2020

Prakash Balan, Ph.D  
Program Director  
Division of Industrial Innovation & Partnerships  
National Science Foundation  
Phone: (703) 292-5341  
2415 Eisenhower Ave, Alexandria, VA 22314  
pbalan@nsf.gov

Dear Dr. Balan,

*Required Text:*

Should The Center for Emergent Hierarchical Materials (CHEM) be selected by NSF for funding, {Company Name} commits to joining CHEM as a full member at the membership level of \$65,000 on an annual basis, pending availability of funds, and pending acceptance of the NSF's required Membership Agreement.

*The letter should also include language that justifies the value proposition and illuminate why NSF should support the Center. An example is given below but please modify this text if you can:*

CHEM offers a unique combination of expertise in the area of emergent hierarchical materials which is of importance to our business. Access to this expertise through biannual center meetings and participation in projects, workshops, and courses as well as having access to the team through the center are of importance to INSTITUTION. The center offers unique exposure to up and coming talent at an early stage where we can identify prospective employees and vet them through the research project. The interaction with other businesses and institutions who are members in the center is also important to our understanding of the current state of the art in our field and will generate new ideas for product development.

Sincerely,

*Signature*

Xxxxxx, Vice President for Research and Development  
Xxxxx Corporation  
Address